



# Castor Church of England Primary School

Stocks Hill, Castor, Peterborough Cambs PE5 7AY  
Telephone: 01733 380280

20<sup>th</sup> November 2020

Dear Parents and Carers

Thank you for your ongoing support of school and the measures that we have in place to try and keep everybody as safe as they can possibly be. With the relatively few number of confirmed cases we have had, I think it's fair to say we have been impacted far less than some other schools, both at a local and national level. Whilst some of this may be down to 'luck' as such, part of it is also down to how vigilant we are all being. The fact that when we have had suspected or confirmed cases there has not been transmission through the school also indicates that our ongoing risk assessment is working. This is reviewed regularly with staff in school and our governing body, and we will continue to react promptly to both the local and national picture. Thank you, well done and keep up the good work.

There are a couple of matters that I'd like to ask for your further support which relate to communication between home and school.

### **Notification of suspected and confirmed cases of COVID-19**

Please can we ask that you notify us of suspected cases at the earliest possible opportunity, and only through the email address for Mrs Baxter-Edwards ([secretary@castor.peterborough.sch.uk](mailto:secretary@castor.peterborough.sch.uk)). Please inform us of who has symptoms, when those symptoms started and provide confirmation that you have booked in at a testing centre. You can also notify us if you have problems arranging a test and we can provide support with that.

At this stage, regardless of who it is in your household with symptoms, your child should not be coming to school. If somebody in your household is going for a test during the day, then it is reasonable to presume that it is a 'suspected case' and everybody should be isolating until a negative outcome is received. If your symptoms develop during the day and you decide to book a test, then your child must be collected from school as soon as possible. You are classed as a 'suspected case' at that stage and your child can not be in school.

Once you have received the result of the COVID-19 test, please ensure that you email that result to Mrs Baxter-Edwards, regardless of the outcome ([secretary@castor.peterborough.sch.uk](mailto:secretary@castor.peterborough.sch.uk)). If the result is negative then of course your child/ren may return, but if it is positive then please follow the quarantine regulations (currently this is 10 days for the individual who has tested positive and 14 days for the rest of the household. This is from onset of symptoms or a test if there were no symptoms).

### **Use of class email addresses**

These email addresses were set up for home learning purposes (sending work home to children who are isolating, communicating with parents if a whole bubble closes), and we ask that they are kept for this please.

All information related to COVID-19 and suspected cases or test outcomes must come through Mrs Baxter-Edwards. Please do not send these to class teachers. All other attendance



*"We have faith in God, ourselves and everyone around us"*

related matters e.g. medical / dental appointments must also follow the same process. Mrs Baxter-Edwards will then let the relevant people know, whether that be class teachers or myself. A central register has to be kept for safeguarding reasons, and at the moment we have to provide daily information to the DfE by 2pm each day, so it's essential we keep this central log.

I would ask that as much as is reasonably possible at the moment, we communicate with teachers at the end of the school day. We are very fortunate with the geography of our school and local area, and the time that we as a school are willing to invest in the staggered arrival / departure times, that our teachers are still quite accessible at the end of the school day as they dismiss the children. Social distancing measures must be followed, but it does not prevent conversations taking place between parents and teacher. This is a far more effective way of resolving issues such as a lost jumper or cardigan, a misplaced water bottle or a piece of homework that your child found too difficult. Teaching is a challenging profession at the moment, and I am sure you would much rather your child's teacher be refreshed and full of energy rather than spending time at home checking an email account of an evening or weekend for issues that they can do very little to resolve at that moment in time.

With how great you have been this year to date, I am sure I can count on you for your support on these matters.

Have a lovely weekend and we look forward to seeing those of you who are able to join us for Achievement Assembly today at 2pm.

Kind regards,



Mr Nick Brompton  
Headteacher

